

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
JUNE 11, 2020 MINUTES**

The Gilman-Danforth District Board of Trustees met in regular session on June 11, 2020 at 6:30 pm. Board members present were President Bill Stahlschmidt, Sharon Newman, Jan Villwock, Jan Elliott and Cindy Guttendorf. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the May 14, 2020 meeting were approved as corrected. After a review of the Treasurer's report, Cindy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

Renee advised that one of the CD's was coming due for renewal as of June 30<sup>th</sup>. Sharon stated that she would call Carol Hanlon at the bank to arrange a meeting for signatures.

The credit card bills were as follows: telephone \$79.84, building supplies \$55.00 and books and periodicals \$176.94. Jan E. motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

The board then reviewed the Budget for the 2020/2021 year. It was noted that the tax levy is \$191,000.00 this year. It was also decided that we purchase a book cart or carts from the Equipment and Furnishings line item.

Director's Report:

Renee advised that the automatic door is finally finished in the sum of \$2,441 and the sum of \$340.11 for the electrical work done by Stacy Honn. She paid the sums from the savings account but will reimburse the account from the Bob Scherer memorial.

Renee also stated that the curbside lending/drop off was going well. She said that 56 patrons had returned books and 121 items went out. She said that most of the requests were made by phone. IHS has not been taking orders for delivery or pick up while the quarantine has taken place.

She also stated that the Summer Reading program went well. There were 6 adults, 1 teen, 27 school age, 5 preschool and 1 toddler in attendance. She advised that next week's reading program would be about Space and that there will be a basket raffle.

Finally, she advised that there were problems with two of the air conditioners. Jason Sharp stated that one needed coolant and the other one needed a capacitor. All three of the conditioners are now in working order.

With no further business to be discussed, Jan E. motioned to adjourn the meeting and Cindy seconded the motion. A voice vote carried. The meeting adjourned at 7:25 pm.

Respectfully submitted,  
Sharon Newman, Secretary

