

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
JULY 8, 2021 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on July 8, 2021 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the June 10, 2021 meeting were approved as read. After a review of the Treasurer's report, Jan V. motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.07, books and periodicals a credit of \$2.71, supplies \$535.44, programs \$670.24, audio visual \$118.75, equipment and furnishings \$663.61. Barb motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

The board meeting dates were set for July of this year through June of next year. A change was made to the meeting date in November. This listing of dates will be published in The Gilman Star.

We set a budget hearing date of September 9 at 6:15 p.m. and this will be published as well.

Jill and Jan V. will audit the Secretary's books and will arrive a little early to the August meeting to do this.

Most of the staff is vaccinated but some will not be and one is for health reasons. We talked about restarting programs such as movies (2 or 3 people attend), coffee hour (between 6 and 10 people attend), book club (6 to 7 people attend) and bingo (5 or 6 people attend). Renee is comfortable starting these programs up again. These will restart in August and all Trustees were in agreement with this decision.

We talked about the fact that during Covid we did not collect any fines. We talked about going fine free. Libraries in Hoopston, Cissna Park and Mahomet have already taken this step. If the book is lost or damaged, they will still have to pay for it. The due date could be two weeks and if they have not returned it in one month it is considered lost. There is no limit on the number of books a patron can check out; there is a limit on movies. In the past we have taken in \$1,000 yearly for fines; this is less than 1% of our budget. If a patron currently renews a book on line after the due date it charges a fee. Jan V. motioned that we go fine free. Barb seconded this motion. All were in favor and this motion carried.

In the Director's Report Renee reported that 74 people attended the Summer Reading Program and that 40 people attended the program last year. There were 26 kids that attended the tie dye session on two different days and they had a fun time

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doing this. For the teen/adult craft night 13 people were in attendance. Next year they hope to have an end of the program party. The weather was not a factor.

Jon Harkins hopes to start the walkway towards the end of July or the first week of August. The pavers are ordered. Monies from the Mary Brown, LoAnne Schriefer and Maureen Shannon memorial funds will be used for benches to be placed along the walkway and plaques will be on these benches showing where the monies came for them. After a brief discussion a motion was made by Jan V. that we will cash in the Robert Scherer Gift CD 90208956 when it becomes due on Friday of next week and the monies deposited in the checking account. Barb seconded this motion. All were in favor and this motion carried. Jill will have to sign this CD. Jill is also one of the people allowed to access the safe deposit box and we will be adding Jan Elliott to this list and removing former President Bill Stahlschmidt.

With no further business to be discussed, Jan V. motioned to adjourn the meeting and Barb seconded the motion. A voice vote carried. The meeting adjourned at 7:10 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*