

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
JUNE 13, 2024 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on June 13, 2024 starting at 6:30 p.m. Board members present were Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree and Jill Cummings. Trustees absent from this meeting were Jan Elliott and Alissa Haase. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. Public comments were made by Trustee Uehle who spoke on behalf of the Gilman Women's Club to show appreciation for being able to use a room here and gave a check to the Library for \$100. She was thanked for this check.

The minutes of the May 9, 2024 regular meeting were approved as read. After a review of the Treasurer's report and a request to be mindful of upcoming CD renewal dates, Judy motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$99.77, supplies \$544.92, programs \$119.97, computer fees \$281.04, books and periodicals \$30.51. Jan motioned to pay the bills and Judy seconded the motion. A roll call vote carried.

The Warranty Deed was reviewed and signatures affixed. A meeting will be held at 2:00 tomorrow afternoon at Iroquois Title in Watseka to complete this project. Representatives from the Library and City of Gilman will be present at this meeting.

The proposed budget was reviewed and Cole noted that there are no changes. We will be looking at accepting the final budget in the next couple of months. A motion to accept the proposed budget was made by Barb and seconded by Jan. A voice vote carried.

A calendar for board meeting dates was given to us for our review.

For the Director's Report Cole reported that: 1) We received the per capita grant in the amount of \$4,354.02. 2) Jason Scharp installed the HVAC units and we hope to get the bill for this project soon. 3) We received \$2,000 from the Mary Helen Roberts grant for the book drop; the cost is \$6,000. Undesignated memorial money may be used for the rest of the amount. 4) The Summer Reading Program has been going great so far. 5) Monthly statistics for our programs were as follows: 6 patrons at book club, 20 patrons attended bingo, 38 children attended preschool story time, 31 patrons attended coffee hour, 19 of the crafts for May were given out.

With no further business to be discussed, Jan motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:00 p.m. Our next regular meeting will be held on July 11, 2024 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

