

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
MARCH 10, 2022 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on March 10, 2022 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree, Alissa Haase. Board member Jill Cummings was absent. Director Renee Wellborn and Bookkeeper Beth Zirkle were present. Gary Schmid from The Insurance Shop/Schmid Insurance was present. There were no public comments.

The minutes of the February 10, 2022 meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Alissa seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$79.75, supplies \$70.99, programs \$106.98, books and periodicals \$235.08, building supplies \$91.00. Jan V. motioned to pay the bills and Barb seconded the motion. A roll call vote carried.

Mowing bids were reviewed: Angel Lopez's bid was \$50.00 per mow, Jay Lopez's bid was \$65.00 per mow, B & K Lawn Service's bid was \$45.00 a week for mowing and trimming. B & K Lawn Service had been advised when they submitted their bid that we were looking for the bid per mow and not per week. A motion was made to accept the bid from Angel Lopez by Jan V. and seconded by Judy. A roll call vote carried.

Insurance bids were reviewed. Bids were received from Country Companies, The Insurance Shop/Schmid Insurance, McMillan Insurance and Diamond Brothers. We decided to keep the award of the bid local and therefore did not look at the bid from the Diamond Brothers. After some discussion it was decided to have some Trustees get together to further review these bids on March 14<sup>th</sup> at 5:00 p.m. and report back to the group at our April meeting. We were mainly looking at limits, deductibles and prices. It was noted that in the past we have put the insurance out for bid every three years.

In the Director's Report Renee reported that there had been some issues with the furnace and that Jason Scharp had taken care of them. Water has been found in the middle of the roof. Renee will check with Prairie Brothers from Clifton and see if they are interested in looking at the roof. Other local contractors mentioned in case Prairie Brothers was not interested in the work were Zirkle Construction from Crescent City and Meister Construction from Ashkum. Lighting and electricity issues were looked at in the women's restroom and with hallway and outdoor lights. Stacy Honn indicated that he could make it so that the hallway and outdoor lights could be turned on or off when leaving the building and the Trustees indicated we should go forward with this project which should cost around \$150.00. Programs are going well: Bingo had three people attend, Coffee Hour had five people attend, Preschool had three people attend.

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With no further business to be discussed, Jan V. motioned to adjourn the meeting and Judy seconded the motion. The meeting adjourned at 7:35 p.m. Our next meeting will be held on Thursday, April 7<sup>th</sup> starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*