

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
MAY 15, 2023 MINUTES**

**"Corrected minutes"**

The Gilman-Danforth District Library Board of Trustees met in regular session on May 15, 2023 starting at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree, Alissa Haase, Jill Cummings. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the April 13, 2023 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: books and periodicals \$19.95 (on Renee's card), supplies \$696.64, programs \$160.50, telephone \$99.47, building supplies \$36.49 (all on Cole's card). Barb motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

Under General business the first topic we discussed was the Decennial Committee. Three community members, board trustees and possibly a library employee will be appointed to this committee. Evaluations were discussed next. Cole said that everyone rocks and that they all do their jobs very well! Self-evaluations matched well. The budget was discussed and will be voted on in June. After a short discussion, a motion was made by Judy and seconded by Alissa that Krystal be paid \$18 per hour effective July 1.

For the Director's Report Cole reported that: 1) The Director's University will be in August (in previous years it had been held in June). 2) We have been collaborating with Prairieview to allow residents to check out books the first Wednesday of each month (especially large print books). This has been going well and we may start including books on CDs. 3) For the Mary Helen Roberts grant the paperwork was sent in; included in the quote was a request for a new server and the total amount asked for was \$10,000. 4) The IW 1<sup>st</sup> grade classes visited that morning. All the students were kind and well-mannered. Krystal did a great job with this. The Summer Reading Program was promoted. 5) The Summer Reading Program is approaching quickly and flyers advertising this have been distributed. It will start the first full week of June. Cole is working with the staff to prepare for this program. 6) Monthly statistics for our programs are as follows: 34 children for preschool story time, 44 patrons at coffee hour, 9 patrons at bingo, 5 patrons at book club. Thirty-two residents came to the Art Show program. There are three new patrons on Hoopla for a total of 35. Forty-eight craft kits were picked up. Jon Harkins has been contacted regarding the Story Walk. He is not sure when he will get this done and it may possibly not be ready by Summer Reading Program time. A recent Director's meeting item dealt with book banning; there are no problems with it here but Cole will print out a list of questions to use in case the subject comes up.

With no further business to be discussed, Barb motioned to adjourn the meeting and Jill seconded the motion. A voice vote carried. The meeting adjourned at 7:29 p.m. Our next meeting will be held on June 8, 2023 starting at 6:30.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

