

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
NOVEMBER 19, 2020 MINUTES**

The Gilman-Danforth District Board of Trustees met in regular session on November 19, 2020 at 6:30 pm. Board members present were Bill Stahlschmidt, Judy Pree, Jan Elliott, Jan Villwock, Sharon Newman and Cindy Guttendorf. Assistant Director Kristal Kirchner led the meeting until Director Renee Wellborn was reached remotely from her home. There were no public comments.

The minutes of the last meeting were approved as read and after a review of the Treasurer's report, Judy Pree motioned to approve the Treasurer's report and Cindy Guttendorf seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$81.24, books and publications \$40.73, building supplies \$39.94, computer fees \$14.95 and pamphlets for coloring contest \$281.17. Cindy motioned to pay the credit card bill and Judy seconded the motion. A roll call vote carried.

The auditors arrived to make their yearly visit and stated that they and the county clerk noted that we need to lower our IMRF amount. They also stated that we need to separate the amounts of Social Security, Medicare and IMRF.

We then reviewed and approved Ordinance 2020-03 and filled out the close-out questions for the year.

Due to the COVID matter, there was then a discussion regarding the curbside service for picking up and returning books. It was also decided that if we close again to the public and offer curbside service only, anyone that needs to use computers, it should be done by appointment only and only one person at a time. Each computer that is used will be sanitized after being used. This information will be placed on our Facebook and Web pages.

With no further business to be discussed, Jan Villwock motioned to adjourn the meeting and Judy Pree seconded the motion. A voice vote carried. The meeting adjourned at 7:05 pm.

Respectfully submitted

Sharon Newman

