

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
SEPTEMBER 9, 2021 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on September 9, 2021 at 6:15 p.m. when the budget hearing was called to order. Board members present were President Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree, Alissa Haase, Jill Cummings. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the August 12, 2021 meeting were approved as read with one correction in the heading to the date. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.73, programs \$50.96, books and periodicals \$188.77, building supplies \$89.96, supplies \$615.04, Mary Brown Memorial \$88.48, LoAnne Schriefer Memorial \$46.29 (the last two charges were for a memorial plaque and statue). Barb motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

The Board reviewed the Annual Budget and Appropriations Ordinance #2021-01. Jan Villwock motioned to approve the Ordinance #2021-01 and Judy seconded the motion. A voice vote carried.

Next the Board reviewed the Building and Maintenance Levy #2021-02. Jan Villwock motioned to approve the levy and Judy seconded the motion. A voice vote carried.

We reviewed and talked at length about the salary schedule. For Library Director Renee Wellborn a motion was made by Judy and seconded by Jill that effective September 9, 2021 her salary be increased to \$42,436.00. A roll call vote carried. For Bookkeeper Beth Zirkle a motion was made by Alissa and seconded by Jan Villwock that her salary be increased from \$21.97 per hour to \$23.00 per hour effective September 9, 2021. A roll call carried. For our Librarians a motion was made by Jan Villwock and seconded by Alissa that the hourly Minimum wage rate of \$12 per hour be effective January 1, 2022. A roll call vote carried.

In the Director's Report Renee reported that the walkway path project is done and she is very pleased with the results. Librarian Ellie Schunke is an IW FFA officer and would like to get her horticulture classmates involved in helping to do landscaping work around the Library. They will get class credit for this. We all agreed that this sounded like a wonderful idea. The benches for the walkway path area will not be in until this winter. We may have a grand opening in the spring to show off this outside area of the Library. There were three people that attended Lunch & A Movie, five people attended Coffee Hour and Bingo, nine children attended the Preschool program.

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Director's Report cont'd – The calendar on the Library's website shows what movie is being shown for the Lunch & A Movie program but we may also put this on our Facebook page. The fairy tale escape room at the Library is nearly ready for the Super Saturday festivities to be held on Saturday, September 11<sup>th</sup>. Renee will be interviewed by WVLI at 10:30 that morning to promote attendance at this escape room; we have one family signed up as of now. Later this month WGFA will be interviewing Renee regarding the topic "Teens & the Library". A possible Middle School student book club was discussed.

With no further business to be discussed, Barb motioned to adjourn the meeting and Jan Villwock seconded the motion. A voice vote carried. The meeting adjourned at 7:51 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*