

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
MAY 14, 2020 MINUTES**

The Gilman-Danforth District Board of Trustees met in regular session on May 14, 2020 at 6:30 pm. Board members present were President Bill Stahlschmidt, Sharon Newman, Jan Villwock, Judy Pree, Jan Elliott and Cindy Guttendorf. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the March 12, 2020 meeting were approved as read. After a review of the April Treasurer's report, Sharon motioned to approve the Treasurer's report and Jan Elliott seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.61, programs \$123.73, supplies \$45.07, building supplies \$49.36, books and periodicals \$30.00 and A/V \$239.92. Judy motioned to pay the bills and Cindy seconded the motion. A roll call vote carried. Renee also stated that she paid the April telephone bill in the sum of \$79.84.

The board then reviewed the proposed Budget for the 2020/2021 year. Renee stated that the only change that may be different from the previous budget may be the county tax levy amount. We won't be advised of that until June. There was then a discussion that perhaps we could spend a larger percentage of the Equipment and Furnishings line item in the next year.

Renee reported that she would like to implement "curbside service" while the library itself is shut down. The Cissna Park Library has had success with doing so and she would like to try it here. She checked with Springfield and Public Health and was told that it would be fine if the person on duty was "suited up" at the time. All she needs to do is check with our attorney before moving forward.

Director's Report:

Renee stated that there will be story time on Friday's at 10:00 am as usual via Facebook and library website. She also stated that patrons ordering books will be handled at curbside but that IHLS will not be delivering any books until the shutdown is over. She said that all checked out books will be given till the end of June to return them without charge.

She advised that the automatic door is finally finished in the sum of \$2,441 and the sum of \$340.11 for the electrical work done by Stacy Honn. She paid the sums from the savings account but will reimburse the account from the Mary Helen Roberts and Bob Scherer memorials.

With no further business to be discussed, Jan E. motioned to adjourn the meeting and Jan V. seconded the motion. A voice vote carried. The meeting adjourned at 7:25 pm.

Respectfully submitted

Sharon Newman
Secretary

