

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
JANUARY 13, 2022 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on January 13, 2022 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Alissa Haase and Jill Cummings. Board members Jan Villwock and Judy Pree were absent. Director Renee Wellborn and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the December 9, 2021 meeting were approved as read. After a review of the Treasurer's report, Jill motioned to approve the Treasurer's report and Alissa seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.42, supplies \$378.22, computer fees \$168.00, programs \$45.82, books and periodicals \$111.39. Barb motioned to pay the bills and Cindy seconded the motion. A roll call vote carried.

Correspondence and the Audit Report from the Fox CPA Group was reviewed.

In the Director's Report Renee reported that there were 8 children present for the Polar Express event. Coffee hour had 9 people attend, Bingo had 7 people attend. She feels that the programs are going well. The angel tree books were delivered to Head Start. Most of the Christmas villages have been put away but some have been kept out. We will have book club next week. Library personnel have been recovering from some things happening lately; due to this the Library was closed for 1 ½ days.

In New Business insurance bids have not been done for a number of years and Jan feels that we need to do this during this year to give other local insurance companies a chance. Information will be available at the Library for those companies to look at and bids will be asked for which will be opened at a future meeting. We also currently bid out the farm rent, mowing and snow plowing. Raises for Library Assistants were discussed. After a brief discussion, a motion was made by Barb to increase the Library Assistant's salaries by 3% effective 1/1/2022 with a second to this motion by Jill. A roll call vote carried.

With no further business to be discussed, Jill motioned to adjourn the meeting and Alissa seconded the motion. The meeting adjourned at 7:04 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*