

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
FEBRUARY 20, 2020 MINUTES**

The Gilman-Danforth District Board of Trustees met in regular session on February 20, 2020 at 6:30 pm. Board members present were President Bill Stahlschmidt, Sharon Newman, Jill Cummings, Jan Villwock, Jan Elliott and Cindy Guttendorf. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the January 9, 2020 meeting were approved as read. After a review of the Treasurer's report and a discussion of the mortgage balance, Jan E. motioned to approve the Treasurer's report and Jill seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.61, programs \$21.00, building supplies \$74.33, books and periodicals \$135.39 and A/V \$67.54. Cindy motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

Renee was approached by Gary Schmid to discuss the amount of our bond and suggested that we should raise said amount from \$70,000. It was decided that there will be a discussion of a new amount prior to the beginning of the next fiscal year. It was noted that the only board member that is bonded is Sharon Newman.

She then discussed the matter of the inside entry door and that it would cost approximately \$4,000 to make it an automatic handicap door. The board was in agreement and Jill motioned to move forward and Jan V. seconded the motion. A voice vote carried.

Renee also stated that a woman came in and wanted to buy our display case. Of course, she told her it was not for sale. After a discussion, it was decided to place an ad in the Gilman Star to offer anyone who wishes to bring in their collections for display on a monthly basis. Renee also said that she will place posters in the library.

Director's Report:

Renee advised that she completed and returned the emailed FOIA request from Bob Kramer. She also advised the board of the four answers she provided to him.

Renee stated that she had tightened the handle on the front handicap door because it was loose. She also stated that the fireplace is not working correctly and Bill Stahlschmidt offered to have a look at it prior to calling anyone in. It was noted that the fireplace should be cleaned once a year.

With no further business to be discussed, Jan V. motioned to adjourn the meeting and Jill seconded the motion. A voice vote carried. The meeting adjourned at 7:05 pm.

Respectfully submitted

Sharon Newman  
Secretary/Treasurer

