

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
MAY 9, 2024 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on May 9, 2024 starting at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree, Alissa Haase, Jill Cummings. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the April 11, 2024 regular meeting were approved as read with one correction. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Alissa seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$99.77, supplies \$191.80, programs \$179.77, computer fees \$281.12, books and periodicals \$15.00, building supplies \$256.90. Barb motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

Information regarding bidding on the HVAC project was put in The Gilman Star. The only bid we received was from Jason Scharp at Gilman Plumbing & Heating for \$29,352.00. After a review of this bid and discussion, a motion was made by Judy to accept the bid from Jason Scharp at Gilman Plumbing & Heating for \$29,352.00 which was seconded by Jill. A roll call vote carried.

We next reviewed, noted one spelling correction and signed the Real Estate Purchase and Sale Agreement between the Library and the City of Gilman. Jan E. will be having her conversation with Sharon Borchers on this soon. There was a question raised about an appraisal which was deemed not necessary. Mr. Hall will be able to farm the land this year. A motion was made by Judy to accept the Real Estate Sale of the Library's land to the City of Gilman for the amount of \$50,000. Barb seconded this motion and a roll call vote carried.

A review of the budget was done next and it was noted that there were no major changes at this time.

For the Director's Report Cole reported that: 1) Jon Harkins has installed a new mail box for the Library. 2) Information was sent in for the Mary Helen Roberts grant request for a new book drop. 3) The Summer Reading Program has registration that runs from the last week of May through the first week of June. The program runs from June 10th through the 28th with activities that include a traveling zoo, a magician and a therapy dog. The theme is Read, Renew, Repeat. 4) Monthly statistics for our programs were as follows: 4 patrons at book club, 15 patrons attended bingo, 10 patrons attended preschool story time, 39 patrons attended coffee hour.

With no further business to be discussed, Jill motioned to adjourn the meeting and Jan V. seconded the motion. A voice vote carried. The meeting adjourned at 7:20 p.m. Our next regular meeting will be held on June 13, 2024 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

