

GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
October 8, 2020 MINUTES

The Gilman-Danforth District Board of Trustees met in regular session on October 8, 2020 at 6:30 pm. Board members present were Sharon Newman, Jill Cummings, Jan Elliott and Cindy Guttendorf. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

Matthew and David Hall attended the meeting and presented the rental payment for the farm ground to the board in the sum of \$960.00, It was agreed that the Halls would pay \$200.00 per acre for the next three years and that there would be a three year contract entered into stating the same. Cindy made the motion to accept the contract and Jill seconded the motion. A roll call vote carried.

The minutes of the last meeting were approved as read and after a review of the Treasurer's report, Jan Elliott motioned to approve the Treasurer's report and Cindy Guttendorf seconded the motion. A voice vote carried.

Renee then stated that she had paid \$824.53 made payable to the Ollis Book Corporation and that \$654.99 of that amount was paid by the Mary Helen Roberts Trust for non-fiction books and that the sum of \$169.44 was taken from our Books and Publications line item for the children's books. Cindy motioned to pay the bill and Jan E. seconded the motion. A roll call vote carried.

The credit card bills were as follows: telephone \$81.17 , books and publications \$146.04, building supplies \$62.91 and supplies \$88.38. A roll call vote carried. Jill motioned to pay the credit card bill and Cindy seconded the motion. A roll call vote carried.

We then received a bid from Kyle Gray in regard to the snow removal for this upcoming winter. It stated that he would charge \$145.00 per push after two inches of snow and \$18.00 for each bag of salt all to be paid monthly. He also provided a copy of his insurance. Jill motioned to accept the bid and Cindy seconded the motion. A roll call vote carried.

The board then reviewed the Donation Policy and the Community Room Policy. The Donation Policy stays the same. The board agreed to change the policy to no charge for the rental of the Community Room.

Renee reviewed the changes in the Serving Our Public 4.0 Standards for Illinois Public Libraries. This completes the per capita requirements. A

complete copy of the new Standards will be emailed to any trustee who requests it.

Director's Report:

Renee stated that we need new computer monitor's for the computer's used by the public. Corey Kline will provide three large and three small restored monitors at a cost of \$80.00 each for the large and \$60.00 each for the small.

Renee also advised that there will not be a board meeting during the month of December.

Due to the fact Bill Stahlshmidt will not be running again for trustee, a few names were put forward for a replacement and Sharon will contact them to see if they are interested in running for trustee at the next election.

With no further business to be discussed, Jan motioned to adjourn the meeting and Cindy seconded the motion. A voice vote carried. The meeting adjourned at 7:15 pm

Respectfully submitted

Sharon Newman