

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
FEBRUARY 10, 2022 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on February 10, 2022 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Jill Cummings, Barb Uehle, Jan Villwock, Judy Pree. Board member Alissa Haase was absent. Director Renee Wellborn and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the January 13, 2022 meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$79.98, supplies \$646.77, programs \$104.46, books and periodicals \$255.28, audio visual \$25.29. Barb motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

Three companies have taken packets for the insurance bids.

The Salary Schedule was reviewed. Renee said that this schedule follows the law and is fair and competitive. Other libraries devote 60%-70% of their budget towards salaries and at this time we are devoting 50% of our budget towards this. A motion was made by Judy to adopt this Salary Schedule which was seconded by Jan V. A roll call vote carried.

In the Director's Report Renee reported that the snow storm had kept people away from the Library and caused it to be closed for two days. Bingo had six people attend, Lunch and a Movie had one person attend, Coffee Hour had eight-nine people attend, Book Club had three people attend. Masks were discussed next. All members of the Staff have either had Covid or are vaccinated. Jan asked that the sign on the outer Library door be kept up there until the end of this month. It can be removed after February 28th based on the recommendation of the Governor. Staff masks can also be removed after February 28th.

With no further business to be discussed, Judy motioned to adjourn the meeting and Jill seconded the motion. The meeting adjourned at 7:00 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*