GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
DECEMBER 11, 2025

The Gilman-Danforth District Library Board of Trustees met in regular session on December 11, 2025 at 6:30 p.m. Board members present were Jan Elliott, Jill Cummings, Cindy Guttendorf, Judy Pree, Alissa Haase, Barb Uehle. Jan Villwock was absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the November 13, 2025 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone $101.51, supplies $276.99, programs $151.04, books and periodicals $35.00, computer fees $341.06. Alissa motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

The Community Room Policy was reviewed first and it will be noted on this policy that it was reviewed at this meeting; this policy was last reviewed in 2023.

The Donation Policy was reviewed next. A motion was made to add CDs to this policy by Judy and seconded by Barb. A voice vote carried.

In the Director's Report, Cole advised us that: 1) B & D Electric was here and finished this project today. Lights around the building and in the parking lot were replaced. 2) The Angel tree for Head Start students was discussed next. There were five angels left on the tree the evening of this meeting. Books need to be brought back by December 17th and will be delivered at 10:00 a.m. on December 18th. 3) The Sier family Christmas village has been set out. Ornaments were donated. 4) Cole completed Narcan training and two others also took this training. 5) Upcoming dates that the Library will be closed are December 24th and 25th for Christmas and December 31st and January 1st for New Years. 6) Celeste and Emily are doing well. 7) Monthly statistics for our programs were as follows: Bingo had 7 patrons, Book Club had 5 patrons, Coffee hour had 24 patrons throughout the month, Preschool story time had 11 children present throughout the month.

With no further business to be discussed, Barb motioned to adjourn the meeting and Jill seconded the motion. A voice vote carried. The meeting adjourned at 7:10 p.m. Our next regular meeting will be held on January 8, 2026 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

Cindy Guttendorf