

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
FEBRUARY 12, 2026**

The Gilman-Danforth District Library Board of Trustees met in regular session on February 12, 2026 at 6:30 p.m. Board members present were Jan Elliott, Jill Cummings, Cindy Guttendorf, Judy Pree and Barb Uehle. Jan Villwock and Alissa Haase were absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the January 8, 2026 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone \$101.34, supplies \$191.26, computer fees \$355.89. Jill motioned to pay the bills and Judy seconded the motion. A roll call vote carried.

When Celeste Kelley was hired, she was on IMRF. This was stopped on December 1st and she will be put back on IMRF effective February 15th.

Trustee training documents regarding Sexual Harassment Prevention and the Open Meetings Act were reviewed. A certificate will need to be completed and signed for the Sexual Harassment Prevention training and the certificate Trustees receive when they complete the Open Meetings Act will also need to be turned in to Cole.

The Disaster Plan was reviewed as is done every February. Some items were revised and updated and these changes were accepted as made.

Due to the total amount of funds we currently have, a potential Library wish list will be worked on by Cole. Potential items for this list include a generator, 3-D printer, color copier, expansion of the children's area and possibly adding on to the Library to the north, east or west of the current building.

In the Director's Report, Cole advised us that: 1) The toilet and urinal were fixed. 2) He was on WGFA yesterday morning to read a Valentine's Day themed story and will be on there again to read a story regarding St. Patrick's Day. 3) The Per Capita Grant was turned in and he was praised for his way of writing this grant. 4) Cole had ordered some material for the Summer Reading Program (held the entire month of June). The theme is "Unearth a Story" and will include story times and crafts. Two programs that are scheduled for this are T-Rex Explorers on June 4th at 10:00 a.m. and Feller Express on June 23rd at 1:30 p.m. 5) Mowing bids have gone out and include one we hope to receive from Angel Landscaping. 6) The Library was closed on January 23rd, 24th, 26th and early on the 27th all weather related. 7) The Library will be closed February 16th for President's Day. 8) Comic Book Day will be on May 4th and is open to students elementary school age through middle school age. 9) Fourteen patrons have participated in the Love Your Library program and 8 books have gone out for the Blind Date with a Book program. 10) Monthly statistics for our programs were as follows: Bingo had 11 patrons in January and 13 patrons in February, Book Club had 5 patrons attend, Coffee hour had 38 patrons throughout the month, Preschool story time had 23 children present throughout the month. Ellie Schunke helped with crafts in January and February; 20 of them were picked up in January and 16 of them were picked up so far this month.

With no further business to be discussed, Barb motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:20 p.m. Our next regular meeting will be held on March 12, 2026 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

