

GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
FEBRUARY 13, 2025 MINUTES

The Gilman-Danforth District Library Board of Trustees met in regular session on February 13, 2025 starting at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Barb Uehle, Jan Villwock, Judy Pree, Alissa Haase, Jill Cummings. Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the January 9, 2025 meeting were approved, with one correction. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone (8x8) \$100.19, supplies \$226.76, programs \$49.95, computer fees \$281.35 (Comcast), books and periodicals \$196.09. Jill motioned to pay the bills and Alissa seconded the motion. A roll call vote carried.

We reviewed and made minor revisions to the Disaster Plan. A motion was made by Judy and seconded by Barb to adopt the revisions made to the Disaster Plan. A voice vote carried.

In the Director's Report Cole advised us that: 1) There have been 23 Love Your Library entries so far and they are heartwarming. A tumbler with the Library logo is a prize for this. 2) A Blind date with a book is also going on at this time. Books are read and reviewed and entries from this program will also be put in a drawing. 3) The State of Illinois recommends classes be taken in preparation for the test to become a Notary Public. It is not a requirement to have a Notary Public at a Library. We are tabling this topic for now until more information is received. 4) Summer Reading Program material has been purchased. 5) Mowing bids have been sent out and also sent to The Advocate newspaper in Clifton. 6) The Library closed early yesterday and will be closed Monday for President's Day. 7) There will be an Escape Room at the Library for the Old Boys & Girls Reunion and there may be a float in the Parade. Cole will talk with the Staff members regarding the float. 8) Monthly statistics for our programs are as follows: Bingo was rescheduled until next Wednesday, Book Club had 5 patrons, Coffee hour had 30 patrons, there were 23 crafts taken and Preschool story time had 17 kids.

With no further business to be discussed, Barb motioned to adjourn the meeting and Jan V. seconded the motion. A voice vote carried. The meeting adjourned at 7:00 p.m. Our next regular meeting will be held on March 13, 2025 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

