

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
MARCH 12, 2026**

The Gilman-Danforth District Library Board of Trustees met in regular session on March 12, 2026 at 6:30 p.m. Board members present were Jan Elliott, Jill Cummings, Cindy Guttendorf, Judy Pree and Barb Uehle. Jan Villwock and Alissa Haase were absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the February 12, 2026 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Barb seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone \$101.34, supplies \$285.01 (ink, envelopes, Intuit charges), programs 187.96, building and maintenance: cleaning supplies \$59.58 (toilet paper), computer fees \$355.83 for a total of \$989.72. Barb motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

There were no mowing bids to open at this time; we are expecting one from Angel Landscaping soon as they dropped their insurance information off but not the actual bid. We will look at their bid and any other bids received next month.

Open Meeting Act training needs to be completed by Jan and Jill yet.

There is a dead tree in the corner of the yard that will be removed by Price Tree Service at a cost of \$750.00. The sink in the staff room has a clog and there are two toilets in the women's restroom that need service. Jason Scharp was contacted but has not called Cole back yet; Grant will be contacted soon as he was the one that has helped us in the past. Other ideas for building and maintenance include expanding or adding on. We missed a grant deadline for this and will be looking into this more in the future. Security cameras are another item that we need. We are looking to have them placed outside on the four corners of the building for now. The Onarga Library has cameras. Protection Associates may be out next week to give us a quote. There is a grant that could be used specifically for this that is due in April. Not a lot of rural libraries have a generator. A quote from Generac may be forthcoming for the generator. We feel at this time that security cameras are more important.

The Programming Policy was looked at next. The Per Capita grant asks that we have a policy like this in place. There was a motion made to accept the Programming Policy as written by Judy that was seconded by Barb. A voice vote carried.

The Gilman Star is wanting to sell their color copier and high-speed black and white copier. Jan will get more information regarding these copiers and Cole will talk with Cory Kline about them.

In the Director's Report, Cole advised us that: 1) A local Daughters of the American Revolution group will be have an event for the USA's 250th birthday on March 21st starting at 10:00 a.m. with a tree dedication. There will be other activities and a cake will be served. Shane Cultra has handled the JULIE locate for the tree placement. 2) The Iroquois West Kindergarten class will be visiting the Library on April 1st during their Galavanting around Gilman event. 3) Cole will be on WGFA on March 31st around 9:00 a.m. 4) Thirty patrons participated in the Love Your Library program and ten books went out for the Blind Date with a Book program. 5) Monthly statistics for our programs were as follows: Bingo had ten patrons, Book Club had five patrons attend, Coffee hour had 39 patrons throughout the month, Preschool story time had 20 children present throughout the month, 20 crafts were picked up.

With no further business to be discussed, Barb motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:15 p.m. Our next regular meeting will be held on April 9, 2026 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

