**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES**
**OCTOBER 9, 2025**

The Gilman-Danforth District Library Board of Trustees met in regular session on October 9, 2025 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Jan Villwock, Judy Pree, Alissa Haase, Barb Uehle. Jill Cummings was absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the September 11, 2025 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: supplies $155.63, programs $544.34, books and periodicals $23.19. Barb motioned to pay the bills and Alissa seconded the motion. A roll call vote carried.

The snow removal bid from Roberto Sanchez at Be Next Landscaping was opened. His bid for the parking lot was $150 per time and $27 for salt and for the sidewalk was $60 per time and $27 for salt. A motion was made to accept this bid by Judy that was seconded by Alissa. A roll call vote carried.

The Tax Levy Ordinance #25-2 was reviewed. After this review, a motion was made to accept Ordinance #25-2 by Barb that was seconded by Jan V. A voice vote carried.

The Audit booklet and letter were reviewed. The letter that accompanied this book stated several things that they normally put on there, such as regarding the IMRF Fund, Liability insurance, inter-fund loans, etc.

In Personnel matters Kristina Schmidt and her family are moving to Iowa and her last day is the 22nd. Chris Basham will be asking if any High School students would be interested in working at the Library. Cole will be advertising for the opening. Ellie Schunke will also be leaving soon.

In the Director's Report, Cole advised us that: 1) The Library Crawl has been working great; so far we have had 20-25 people stop in. They like the new building, loft, fireplace and story walk. Library Crawl Bingo is going on. We feel that the Library Crawl connects local libraries. We have been giving out pens, bookmarks and stickers. 2) Monthly statistics for our programs were as follows: Bingo had 22 patrons, Book Club had 7 patrons, Coffee hour had 33 patrons throughout the month, Preschool story time had 14 children present, 23 crafts were selected by patrons.

With no further business to be discussed, Barb motioned to adjourn the meeting and Alissa seconded the motion. A voice vote carried. The meeting adjourned at 7:15 p.m. Our next regular meeting will be held on November 13, 2025 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

Cindy Guttendorf