

GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES

July 9, 2026

The Gilman-Danforth District Library Board of Trustees met in regular session on July 9, 2026 at 6:30 p.m. Board members present were Jan Elliott, Jill Cummings, Cindy Guttendorf, Judy Pree, Barb Uehle, Jan Villwock. Alissa Haase was absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the June 11, 2026 regular meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone \$100.27, programs \$390.55, computer fees \$356.10, Equipment & Furnishings expense \$688.99 (mesh office chairs), Per Capita expense \$116.02, Building & Maintenance \$82.58 (cleaning supplies) for a total of \$1,734.51. Jan V. motioned to pay the bills and Barb seconded the motion. A roll call vote carried.

The budget for the Fiscal year 2026-2027 was reviewed and the following amounts are requested to be moved from the Miscellaneous category: \$1,600 to Audio/Visual, \$500 to Books and Periodicals, \$1,200 to Building and Maintenance, \$1,800 to Computer fees, \$40 to Insurance, \$40 to Postage, \$1,300 to Supplies for a total of \$6,480. For the proposed 2026-2027 budget there are increases to the following categories Audio/Visual, Books and Periodicals, Building and Maintenance, Computer Expenses, Library Supplies. A motion was made to accept the proposed 2026-2027 budget by Judy and seconded by Jill. A roll call vote carried.

The Budget hearing will be on Thursday, August 13th at 6:30 p.m. Information regarding this has been sent to The Clifton Advocate for publication.

The audit of the Secretary's books will be done on August 13th at 6:00 p.m. by Jan V. and Judy.

In the Director's Report, Cole advised us that: 1) Angel Landscaping took care of the weeds as requested. 2) Cole had been on WGFA earlier this week promoting libraries. He will be on the radio again on August 13th at 8:15 a.m. 3) He was the MC of the Talent Show for the Onarga 4th of July festivities. 4) The Summer Reading Program went very well. For the program at IWHS over 32 people attended—kids and parents loved it. Other programs involving Abby and her dogs and the partnership with Harbor House went well. 5) We did not get the safety grant this year and have not heard back from the Lavina Young grant yet. 6) The audit will be on September 30th. 7) Monthly statistics for our programs were as follows: Bingo had 15 patrons attend, Book Club had five patrons attend, Coffee hour had 56 patrons throughout the month.

With no further business to be discussed, Barb motioned to adjourn the meeting and Jill seconded the motion. A voice vote carried. The meeting adjourned at 7:05 p.m. Our next regular meeting will be held on August 13, 2026 starting with the Budget hearing at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

