**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES**
**MAY 8, 2025 MINUTES "Revised"**

The Gilman-Danforth District Library Board of Trustees met in regular session on May 8, 2025 starting at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Jan Villwock, Judy Pree, Jill Cummings and Barb Uehle. Alissa Haase was absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments. The Oath or Affirmation of Office forms were given to Barb, Judy, Jan V. and me as a result of this year's election along with a certificate.

The minutes of the April 10, 2025 regular meeting were approved with one correction needed. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone $100.22, supplies $71.49, programs $306.45, books and periodicals $22.00, building supplies $67.07, computer fees $294.41. Jill motioned to pay the bills and Jan V. seconded the motion. A roll call vote carried.

A budget review was done first and it was noted that a majority of the budget lines will stay the same. There may be two increased budget lines (Salaries and Insurance). We have asked Cole to provide us with a report for our next meeting showing the employee's salaries. We proposed in a discussion regarding salaries that we may increase hourly workers salaries from $15 to $16 starting 7/1/25 (which is the beginning of our next fiscal year). Kristina Schmidt will have her salary increased from $16.50 to $18.00 per hour, Krystal Kirchner will have her salary increased from $18.00 to $19.50 per hour. Cole will have a 9% raise as will Beth.

In the Director's Report Cole advised us that: 1) The IW 1st Grade classes will visit the Library on May 12th. 2) The Mary Helen Roberts grant application has been turned in. 3) We have been approved for the E-rate amount of $2,351.04. 4) There will be a book and supply sale during Old Boys in August. Cole will purchase pens and bookmarks with our logo on them to give out during this time. 5) Monthly statistics for our programs were as follows: Bingo had 16 patrons, Book Club had 7 patrons, Coffee hour had 35 patrons throughout the month, Preschool story time had 26 children, 32 crafts were selected by patrons.

With no further business to be discussed, Barb motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:10 p.m. Our next regular meeting will be held on June 12, 2025 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

Cindy Guttendorf