GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
September 10, 2026

The Gilman-Danforth District Library Board of Trustees met in regular session on September 10, 2026 at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Judy Pree, Barb Uehle, Alissa Haase. Jill Cummings and Jan Villwock were absent from this meeting. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the August 13, 2026 regular meeting were approved with one correction needing to be made.

After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Alissa seconded the motion. A voice vote carried.

The credit card bill was as follows: telephone $100.53, supplies $2,799.05 (Intuit annual subscription, card stock, hand sanitizer), programs $37.60, computer fees $391.54 for a total of $3,328.72. Barb motioned to pay the bills and Judy seconded the motion. A roll call vote carried.

The Tax Levy Ordinance was reviewed. A motion was made to approve this ordinance #2026-04 by Judy that was seconded by Alissa. A voice vote carried. Signatures were affixed to this ordinance.

In the Director's Report, Cole advised us that: 1) Snow removal bid information will be sent to the Cissna Park paper. Be Next Landscaping will be notified of this. 2) Cole advised us of legal items that have been or will be sent to the Cissna Park paper. 3) The Ford County Public Health Department had two patrons attend the Caregiver Education Series the first week and no one at last week's presentation. Next week the presentation will be about dementia related behavior. 4) The audit will be done on September 30th. 5) Comcast (internet) has been renewed and even though one of the bills was higher than usual, there will be a credit on the next bill. 6) E-rate may be cancelled (Libraries get reimbursed for their internet and Wi-Fi). This is in the early stages as of now. We currently get $2,300 per year. 7) Streamline (that hosts our website) will now be known as Civic Plus and will cost us $3,000 annually which is an increase from the $1,800 we were previously charged. 8) We are partnering with the Onarga Public Library to have IW students fill out a Student Interest Survey. We hope to gain insights of things the students would like to see at both libraries. If students participate, they will be entered into a raffle. 9) There will be a Staff Spotlight on the website and on Facebook. 10) The IPLAR is in and approved. 11) We will be participating in the Library Crawl from 10/1-10/31. We will be participating in a fun game with our neighboring libraries called "Find the Golden Book". If you find this book, you will get a prize. We will also be handing out bookmarks. 12) Monthly statistics for our programs were as follows: Bingo had 17 patrons attend, 6 patrons attended our Book Club, Coffee hour had 23 patrons throughout the month, Preschool story time had 6 patrons attend, 24 craft kits were taken out. 13) Items to be looked into for possible future expenditures included a new roof for the building, expanding the kid's section, a four-person pass for the Lincoln Park or Brookfield Zoo and/or The Art Institute of Chicago (a yearly fee may have to be paid for this), a technology room, expanding the study room, outside play equipment, and a water filling station.

With no further business to be discussed, Barb motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:15 p.m. Our next regular meeting will be held on October 8, 2026 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer Cindy Guttendorf

Cindy Guttendorf